

**TOWN of SURGOINSVILLE  
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes  
Monday, October 14<sup>th</sup>, 2024, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held October 14<sup>th</sup>, 2024, at 6:03p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library on Friday, October 11<sup>th</sup>, 2024.

**INVOCATION**

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Mayor Graham requested a roll call for the record of attendance as follows:

**Present**

Mayor Graham  
Vice-Mayor Jarnagin  
Alderman Collier

Alderman Sandidge  
Alderman Bishop  
Alderman Hoss

**Absent**

Alderman Mierek

**ANNOUNCEMENTS**

**MINUTES**

- September 9<sup>th</sup>, 2024 - BMA Meeting Minutes: A motion was made by Vice-Mayor Jarnigan to approve the September minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.
- September 9<sup>th</sup>, 2024 – Public Hearing Minutes: A motion was made by Vice-Mayor Jarnigan to approve the September minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

**DEPARTMENT REPORTS**

- Mayor Graham read the September 2024 Police report. Assistant Fire Chief Denny Steele read the Fire Department Report for September 2024. Donnie Morrison read the Maintenance for

September 2024. The September 2024 *Daily Vehicle Inspection Checklist* for each vehicle & September Work Orders were emailed to each Board Member for review. Sewer Report provided for September 2024. A motion was made by Vice-Mayor Jarnigan to approve the September reports as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving the reports as written.

### FINANCIAL DOCUMENTS

- Megan Gentry, City Recorder, provided a Summary Financial Statement for all funds in September 2024.

### VISITORS

### OLD BUSINESS

### UNFINISHED BUSINESS

### NEW BUSINESS

- Consider authorizing Fire Chief Shane Suthers to purchase the mini pumper through the FY2023 Assistance Firefighters Grant. A motion was made by Vice-Mayor Jarnigan. The motion was seconded by Alderman Sandidge. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the Surgoinsville Community Kitchen, held at 1034 Main Street, to be a Town hosted event that Alderman Mierek will continue organizing. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider accepting the 2024-2025 Property Conservation Matching Grant Program through Public Entity Partners. A motion was made by Alderman Bishop. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing payment for County \$222 & City \$88 property taxes at 113 Hendricks Street that were accumulated prior to the Town's ownership. A motion was made by Vice-Mayor Jarnigan. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the appropriate budget amendment for 110-41110-320 to purchase 7 new chairs for the Legislative Board to utilize during meetings. A motion was made by Vice-Mayor Jarnigan to purchase chair Option #1 in the amount of \$149.99 each. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider approving the 2025 Holiday Schedule. The voting was unanimous in favor to approve the 2025 Holiday Schedule as written.
- Consider transitioning medical, vision, & dental coverage providers to BlueCross BlueShield through Partners for Health with the State of TN with an effective date of January 1<sup>st</sup>, 2025. A motion was made by Vice-Mayor Jarnigan to proceed with Option #2. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor approving.
- Consider Resolution 157-2024 which is a resolution to adopt the terms and conditions for the extension of the existing sewer trunk line along Main Street to Lee Highway (US 11-W) through proximity to the Virginia Hills Subdivision. A motion was made by Alderman Collier. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Acknowledged that the 2011 Ford F350 has been declared a total loss due to storm damages on 09/27/2024. After the \$500 deductible, the settlement is \$23,500.

- Alderman Collier made a motion that Megan Gentry & Police Chief Hammonds work outside of normal business hours to review all sewer user files to ensure that the necessary documents are included. The motion was seconded by Alderman Sandidge. The voting was unanimous in favor to approve the minutes as written.
- Alderman Bishop requested an update from Mayor Graham regarding the conversation with the employees that have CDLs requirements that have not been met. Mayor Graham stated that Lee plans to retire in less than a year and that he is not interested in obtaining his CDLs. The Board requested that a document be created to include the details of Lee's retirement along with Lee's signature. No additional updates were provided.

**COMMUNITY INTEREST ITEMS**

**COUNCIL REQUESTS**

**OTHER BUSINESS**

**ADJOURNMENT**

The BMA Meeting was dismissed at 6:31 pm.

  
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*Merrell Graham, Mayor*

ATTEST:

  
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*Megan Gentry, Recorder*