

**TOWN of SURGOINSVILLE  
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes  
Monday, August 12<sup>th</sup>, 2024, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held August 12th, 2024, at 6:00p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library.

**INVOCATION**

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Mayor Graham requested a roll call for the record of attendance as follows:

**Present**

Mayor Graham  
Vice-Mayor Jarnagin  
  
Alderman Mierek  
  
Alderman Bishop  
Alderman Hoss

**Absent**

Alderman Collier  
  
Alderman Sandidge

**ANNOUNCEMENTS**

**MINUTES**

- July 8th, 2024 - BMA meeting minutes: A motion was made by Vice-Mayor Jarnigan to approve the July minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

**DEPARTMENT REPORTS**

- Chief Hammonds read his July 2024 Police report. Asst. Fire Chief Denny Steele read the Fire Department Report for July 2024. Donnie Morrison read the Maintenance for July 2024. The July 2024 *Daily Vehicle Inspection Checklist* for each vehicle & July Work Orders were emailed to each Board Member for review. Sewer Report provided for July 2024. A motion was made by Vice-Mayor Jarnigan to approve the June reports as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving the reports as written.

## FINANCIAL DOCUMENTS

- No Financial Reports were available.

## VISITORS

## OLD BUSINESS

## UNFINISHED BUSINESS

## NEW BUSINESS

- Board of Mayor & Aldermen along with Assistant Fire Chief Denny Steele presented Mr. Murlice Carpenter's family with Resolution No. 149-2024 plaque.
- Consider authorizing Fire Chief Shane Suthers to select a HVAC Provider to install the heat pump for Fire Station #1 from the 3 quotes obtained from either Austin Heating & Cooling, Brinegar Heating & Air Conditioning, or Ferguson's Heat & Air. A motion was made by Alderman Hoss. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider amending the FY2025 Budget for the purchase of a heat pump for Fire Station #1 to line item 110-42200-266. A motion was made by Alderman Bishop. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the first reading of Ordinance 155-2021, which is an ordinance to amend the municipal zoning ordinance of the Town of Surgoinville for the purpose of amending the table of contents, Article IV, Section 401, and Article VII, Section 703 to include R-3 District. A motion was made by Alderman Hoss. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the first reading of Ordinance 176-2024 which is an ordinance establishing Surgoinville Municipal Court Fines & Cost. A motion was made by Vice-Mayor Jarnigan. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the first reading of Ordinance 178-2024 which is an ordinance regulating false fire alarms. A motion was made by Vice-Mayor Jarnigan. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider Resolution 152-2024 which is a resolution to adopt building permit fees. This item was tabled until the September 9<sup>th</sup> BMA Meeting.
- Consider Resolution 156-2024 which is a resolution authorizing the Town to participate in the Property Conservation Matching Grant Program. A motion was made by Alderman Mierek. The motion was seconded by Alderman Bishop. The Board was unanimous in favor of approving.
- Consider authorizing Fire Chief Shane Suthers and/or Denny Steele to apply for 2025 Volunteer Firefighter Equipment & Training Grant. A motion was made by Alderman Bishop. The motion was seconded by Alderman Mierek. The Board was unanimous in favor of approving.
- Consider authorizing Alderman Collier to apply for the Tourism Enhancement Grant – Round 7. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. The Board was unanimous in favor of approving.

- Consider authorizing Alderman Bishop to apply for the BCBS Healthy Place Grant. A motion was made by Alderman Mierek. The motion was seconded by Vice-Mayor Jarnigan. The Board was unanimous in favor of approving.
- Consider accepting the donation from the Surgoinsville Medical Board to purchase a new double-sided sign at Surgoinsville Creekside Park. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. The Board was unanimous in favor of approving.
- Consider FY2025 Employee Raises. This item was tabled.
- Mark Osborne with The Lane Group provided an update & detailed explanation of the Sewer Extension to 11w. Osborne discussed 2 route options & stated that this is an all-pressure line. Easements for the route will need to be obtained for at least 20 feet. The Board will review these routes and did not select a route option at this time.
- Consider authorizing Chief Hammonds to discuss and obtain easements for the properties needed to complete the Sewer 11w Extension & also authorize Megan Gentry, Recorder, to assist as needed. This motion was made by Alderman Bishop. The motion was seconded by Vice-Mayor Jarnigan. The Board was unanimous in favor of approving.
- Discuss hiring a temporary CDL driver to work on Mondays & Tuesdays to assist with Maintenance Department due to a Full-Time Employee being out of work at this time. No motion or voting required per Attorney Joe May.

### COMMUNITY INTEREST ITEMS

### COUNCIL REQUESTS

### OTHER BUSINESS

### ADJOURNMENT

The BMA Meeting was dismissed at 6:35 pm.

  
 Merrell Graham, Mayor

ATTEST:

  
 Megan Gentry, Recorder



**TOWN of SURGOINSVILLE  
BOARD of MAYOR AND ALDERMEN**

**Public Hearing Minutes**  
**Monday, September 9<sup>th</sup>, 2024, @ 6:00 pm**

**ROLL CALL**

Mayor Graham requested a roll call for the record of attendance as follows:

**Present**

Mayor Graham  
Vice-Mayor Jarnagin  
Alderman Collier  
Alderman Mierek

**Absent**

Alderman Sandidge

Alderman Bishop  
Alderman Hoss

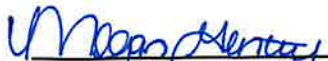
Mayor Graham announced a Public Hearing at 6:06pm for Ordinance No. 155-2021, which is an ordinance to amend the municipal zoning ordinance of the Town of Surgoinsville for the purpose of amending the table of contents, Article IV, Section 401, and Article VII, Section 703 to include R-3 District.

No visitors and no comments.

Public Hearing closed at 6:33 pm.

  
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Merrell Graham, Mayor

**ATTEST:**

  
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Megan Gentry, City Recorder