

**TOWN of SURGOINSVILLE
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes
Monday, July 8th, 2024, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held July 3rd, 2024, at 6:05p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library.

INVOCATION

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Vice-Mayor Jarnagin

Alderman Sandidge
Alderman Bishop
Alderman Hoss

Absent

Mayor Graham

Alderman Collier
Alderman Mierek

ANNOUNCEMENTS

MINUTES

- June 10th & 25th, 2024 - BMA meeting minutes: A motion was made by Alderman Bishop to approve both sets of the June minutes as presented. The motion was seconded by Alderman Sandidge. The voting was unanimous in favor to approve the minutes as written.

DEPARTMENT REPORTS

- Megan Gentry, Recorder, read his June 2024 Police report. Asst. Fire Chief Denny Steele read the Fire Department Report for June 2024. Donnie Morrison read the Maintenance for June 2024. The June 2024 *Daily Vehicle Inspection Checklist* for each vehicle & June Work Orders were emailed to each Board Member for review. Sewer Report provided for June 2024. Tony discussed routine maintenance for the sewer. If the screens are really bad, then Tony is to check the pump screens per Vice Mayor Jarnigan & Alderman Sandidge. Attorney Joe May stated that we needed

to ensure that we are complying with the routine maintenance scheduled, requirements for pumping solids, and improper usage agreement charges. A motion was made by Alderman Bishop to approve the June reports as presented. The motion was seconded by Alderman Sandidge. The voting was unanimous in favor of approving the reports as written.

FINANCIAL DOCUMENTS

- No Financial Reports were available.

VISITORS

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

- Present Mr. Murlice Carpenter's family with Resolution No. 149-2024 plaque. This item was tabled until the August 12th BMA Meeting.
- Consider second & final reading of Ordinance 174-2024, which is an ordinance regulating open burning within the city limits of the Town of Surgoinsville. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the first reading of Ordinance 176-2024, which is an ordinance regarding the Town's Traffic Fine charges. This item was tabled until the August 12th BMA Meeting.
- Consider second & final reading of Ordinance 177-2024, which is an ordinance to establish a schedule of building permit fees. A motion was made by Alderman Bishop. The motion was seconded by Alderman Sandidge. A roll call vote was obtained and was unanimous in favor of approving.
- Consider Resolution 153-2024 which is a resolution authorizing the Town to participate in the "Safety Partners" Matching Grant Program. A motion was made by Alderman Hoss. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider Resolution 154-2024 which is a resolution with the Town's Public Works & Sewer Department Equipment and Personnel rates. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider Resolution 155-2024 which is a resolution adoption purchasing procedures for the Town. A motion was made by Alderman Bishop. The motion was seconded by Alderman Sandidge. A roll call vote was obtained and was unanimous in favor of approving.
- Board of Mayor and Aldermen acknowledged that the Report on Debt Obligation to Comptroller's Office for the Refuse Truck has been reported to the Comptroller's Office and was acknowledged & approved by Tennessee Comptroller of the Treasury.
- Consider purchasing the property at 113 Hendricks Street, 066I D 003.00 in the amount of \$30,000. Attorney Joe May informed the Board that he is working to clarify all owners that and reviewing the family tree to ensure there are no issues with proceeding with the purchase. Attorney Joe May voiced the need for Title Insurance with this purchase. A motion was made by Alderman Hoss. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.

- Consider appropriate action to take for employee CDL requirements. After a brief discussion between board members, a motion was made by Alderman Bishop to recommend that Mayor Graham have a conversation with each employee that has CDL requirements. This conversation is to outline expectations that the employee has 60 Days probation period to obtain his/her CDLs. Conversation is to be documented and signed by both the employee and Mayor Graham. If there has been no attempt to obtain CDLs within this 60-day probation period, the employee will be terminated. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- A motion was made by Alderman Sandidge to declare 2 items at City Hall as surplus – ViewSonic VA2431wm Monitor Serial# RPX120744061 & HP Deskjet 6540 Printer C8963A Serial# MY4853R14C. This motion was seconded by Alderman Bishop. All Board Members were in agreeance.

COMMUNITY INTEREST ITEMS

COUNCIL REQUESTS

OTHER BUSINESS

ADJOURNMENT

The BMA Meeting was dismissed at 6:37 pm.


Merrell Graham, Mayor

ATTEST:


Megan Gentry, Recorder