

**TOWN of SURGOINSVILLE
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes
Monday, February 12th, 2024, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held February 12th, 2024, at 6p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall Facebook Page* and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library.

INVOCATION

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Mayor Graham
Vice-Mayor Jarnagin
Alderman Collier
Alderman Mierek
Alderman Sandidge
Alderman Bishop
Alderman Hoss

Absent

ANNOUNCEMENTS

- Mayor Graham made an announcement that Larry Rea, who has assisted with the Town's finances over the past several years, had resigned effectively immediately.

MINUTES

- January 8th, 2024 - BMA meeting minutes: A motion was made by Vice Mayor Jarnigan to approve the January minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

DEPARTMENT REPORTS

- Police Chief James Hammonds read his January 2024 Police report. Chief Suthers read the Fire Department Report for January 2024. Bobby Hickman read the Maintenance for January 2024. The January 2024 *Daily Vehicle Inspection Checklist* for each vehicle was emailed to each Board Member for review. Sewer Report provided for January 2024. A motion was made by Vice

Mayor Jarnigan to approve the January reports as presented. The motion was seconded by Alderman Mierek. The voting was unanimous in favor of approving the reports as written.

FINANCIAL DOCUMENTS

- No Financial Reports were available.

VISITORS

- Gene Hicks and Jimmy Smith attended this meeting and requested to approach the Board of Mayor & Aldermen with a concern. Mayor Graham granted them the floor. Gentlemen requesting road repair that leads to their driveways, located on Looney Street and off of Highway 11W. Mr. Hicks & Mr. Smith state that the recent snow caused the pavement to be damaged and broken at the entrance from 11W. Vice Mayor Jarnigan stated that this location must first be identified as a State Right of Way, Private Drive, or City Road. Attorney Joe May states that the Town does not have the authority to repair State roads. Maintenance Manager, Bobby Hickman, is to contact TDOT and obtain clarification on the ownership of said location. Attorney Joe May also suggested TTAP (Tennessee Transportation Assistance Program) can assist with this if TDOT is unable. Town will update Mr. Hicks and Mr. Smith.

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

- Consider declaring a Dell Desktop Model# p6331p, Product# BK155AA-ABA, Serial# CNX0030QVL as surplus. Chief Hammonds states that this device has no value and unable to update or function. A motion was made by Alderman Bishop to declare Dell Desktop as surplus. This motion was seconded by Alderman Sandidge.
- Consider the *Professional Services Agreement Between Town of Surgoinsville, Tennessee and SAFEbuilt, LLC* and authorize the Mayor to authorize the execution of this agreement. A motion was made by Alderman Collier. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Board of Mayor and Aldermen requested a list of the Town's fees regarding zoning, building permits, inspections, etc. City Recorder, Megan Gentry, to provide this for review at the March Work Session.
- Consider the 2024 Property Tax Rate. This item was tabled. Attorney Joe May referenced an email from Tennessee Municipal League on 02/09/2024 regarding Local Property Tax Cap. Alderman Collier is to discuss this further with Gary Hicks, per request of the Board of Mayor and Aldermen.
- Consider the approval for the City of Surgoinsville Volunteer Fire Department to apply for FEMA GO FY 2023 Assistance to Firefighters Grant. This grant will have a 5% match. Chief Suthers states that the Fire Department is applying for \$450,000 to replace the mini pump. Town will have a 5% match of \$22,500 if approved. Chief Suthers states that a decision on approval or denial and the amount will be made between August and September 2024. A motion was made by Vice Mayor Jarnigan to approve applying for the FEMA GO FY 2023 Assistance to

Firefighters Grant. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.

- Consider accepting the 2024 Volunteer Firefighter Equipment & Training Grant and the proposed *Cascade System Bid Notice*. A motion was made by Alderman Mierek. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider accepting the proposal of land donation from First United Methodist Church of Surgoinsville with the Town's commitment to apply for the BlueCross Health Places. A motion was made by Alderman Mierek. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider accepting the FY2023 Audit as written. A motion was made by Alderman Collier. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider accepting the FY2024 *Contract to Audit Accounts of Town of Surgoinsville* with David Ellis. A motion was made by Vice Mayor Jarnigan to accept this contract. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.

COMMUNITY INTEREST ITEMS

COUNCIL REQUESTS

OTHER BUSINESS

- Alderman Mierek voiced concerns regarding the roads in Stewart Landings and states that she has received multiple complaints from the community. Maintenance Manager, Bobby Hickman, states that the weather conditions will need to improve and dry, then he plans to work to resolve this matter using pugmill. Mayor concurred and will address this more in the Summer.

ADJOURNMENT

The BMA Meeting was dismissed at 6:50 pm.


Merrell Graham, Mayor

ATTEST:


Megan Gentry, City Recorder